

RENTAL APPLICATION
Central Management Services LLC
1002 S Lafayette Suite 3
South Bend IN 46601
Ph. 574-291-1160
Fax 574-232-2680
Email MichianaRE@aol.com

Each adult (18 or older) must fill out a separate application
 There is a non-refundable fee of \$30/adult to apply
 Application **MUST** be filled out completely
 Please fill out in pen
 We are an equal opportunity housing provider.



| | | | | |
|---|---------------|-------------------|--------------------------|----------------------------------|
| First | Middle | Birth Date | Social Security # | Driver's License # |
| Last | | | | |
| Any Other Names You've Used In The Past | | Home Phone | | Cell Phone |
| | | | | |
| All Other Proposed Occupants (Includes Children) | | | Birth Date | Relationship To Applicant |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

RENTAL/RESIDENCE HISTORY

| | Current Residence | Previous Residence | Prior Residence |
|--|--------------------------|---------------------------|------------------------|
| Street Address | | | |
| City | | | |
| State & Zip | | | |
| Last Rent Amount Paid | | | |
| Owner/Manager and Phone Number | | | |
| Reason for leaving | | | |
| Is/Was rent paid in full? | | | |
| Did you give notice? | | | |
| Were you asked to move? | | | |
| Name(s) in which your utilities are now billed: | | | |
| | From/To | From/To | From/To |
| Dates of Residency | | | |

EMPLOYMENT HISTORY

| | Current Employment | Previous Employment | Previous Employment |
|--|---------------------------|----------------------------|----------------------------|
| Employer Name | | | |
| Address (including city, state and zip) | | | |
| Employer's Phone & Fax Number | | | |
| Job Title | | | |
| Name of Supervisor | | | |
| Monthly Gross Pay | | | |
| | From/To | From/To | From/To |
| Dates of Employment | | | |

CREDIT HISTORY

| | Bank/Institution Name | Balance On Deposit or Balance Owed |
|-------------------------|------------------------------|---|
| Savings Account | | |
| Checking Account | | |
| Credit Card | | |
| Auto Loan | | |

VEHICLES (Include vehicles belonging to other proposed occupants also)

| Make | Model | Color | Year | License Plate |
|-------------|--------------|--------------|-------------|----------------------|
| | | | | |
| | | | | |

REFERENCES & EMERGENCY CONTACTS

| | Lawyer | Nearest Non-Relative Living Elsewhere | Nearest Relative Living Elsewhere |
|------------------------|---------------|--|--|
| Name | | | |
| Street Address | | | |
| City | | | |
| State & Zip | | | |
| Phone Number | | | |

By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf.

GENERAL INFORMATION

| Have you ever been served a late rent notice? | Do any of the people who would be living in the apartment smoke? | How long do you think you would be renting from us? |
|--|---|--|
| | | |

| | | |
|---|--|--|
| Have you ever filed for bankruptcy? If so, when? | When would you be able to move in? | Have you ever been convicted of a felony? |
| | | |
| Have you ever been served an eviction notice? If so, when? | | How many pets do you have (list Type, Breed, approx Weight & Age)? |
| | | |
| Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain: | | |
| | | |
| Why are you moving from your current address? | | |
| | | |
| List any verifiable sources and amounts of income you wish to have considered (optional): | | |
| | | |
| If you were to run into financial difficulty in the future and couldn't come up with the money to pay the rent, do you know someone that would loan you the money? If so, provide the person's name, address, & phone # so that we can use them as a reference for you. | | |
| | | |
| Have you been a party to a lawsuit in the past? If yes, please explain why: | | |
| | | |
| We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on? | | |
| | | |
| How did you hear about this apartment? | Do you have an e-mail address we can reach you at? | |
| | | |
| Do you know of anybody else looking for an apartment? Please provide their name and number. If you refer a friend and you each end up renting separate apartments from us then we will pay you a referral reward. | | |
| | | |

Agreement & Authorization Signature

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. **I understand that any discrepancy or lack of information may result in the rejection of this application.** I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. I further understand that there is a **non-refundable** fee to cover the cost of processing my application and I am not entitled to a refund even if I don't get the apartment. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: _____ Date: _____

Rental Property of Interest: _____

Consent to Background and Reference Check

RENTAL APPLICATION
Central Management Services LLC
1002 S Lafayette Suite 3
South Bend IN 46601
Ph. 574-299-9998
Fax 574-232-2680
Email: MichianaRE@aol.com

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I authorize Central Management Services LLC to obtain information about me from my credit sources, court records, current and previous landlords and employers and personal references. I authorize my credit sources, credit bureaus, current and previous landlords and employers, and personal references to disclose such information about me as he or she may request.

Name _____

Address _____

Phone Number _____

Date of Birth _____ **Social Security #** _____

Signed _____ **Date** _____
(Applicant)